



**McMaster University Faculty Association**

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## **GENERAL MEETING**

**Monday, December 11<sup>th</sup>, 2017**

10:00 a.m.

Council Chambers

(Gilmour Hall, Room 111)

### **AGENDA**

1. **Minutes** of the Annual General Meeting held April 25<sup>th</sup>, 2017 (attached)
2. **Business Arising**
3. **President's Report** – Laura Parker
4. **Other Business**



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**MINUTES of the ANNUAL GENERAL MEETING**

**Tuesday, April 25<sup>th</sup>, 2017**

**Great Hall of the University Club**

**Present:** Approximately 30 members, M. Horn (Chair)

**Regrets:** Kirsten Culver

**1. MINUTES of the General Meeting of January 11<sup>th</sup>, 2017.**

**MOTION**

**That the minutes of the General Meeting held on January 11<sup>th</sup>, 2017 be approved as circulated.**

**C. Anderson/L. Parker  
Carried Unanimously**

**2. BUSINESS ARISING**

There was no business arising from the January 11<sup>th</sup>, 2017 General Meeting.

**3. COMMITTEE REPORTS**

**a) Association Standing Committees.** There were no questions from the floor regarding the reports from these committees.

**b) University Committee and Boards.** There were no questions from the floor regarding the reports from these committees.

**MOTION**

**That the Committee Reports be accepted as submitted.**

**V. Galea/N. Carter  
Carried Unanimously**

**4. RETURNING OFFICER'S REPORT – C. Anderson**

As Returning Officer for the election of the Executive Committee for 2017/2018, I hereby report that the Nominating Committee's slate is declared elected.

**The 2017/2018 Executive is as follows:**

<b>PRESIDENT</b>	<b>Laura Parker</b>	<b>Associate</b>	<b>Science</b>
<b>VICE-PRESIDENT</b>	<b>Michel Grignon</b>	<b>Professor</b>	<b>Social Sciences</b>
<b>PAST-PRESIDENT</b>	<b>Martin Horn</b>	<b>Associate</b>	<b>Humanities</b>

**MEMBERS-AT-LARGE**

Dale Askey	Librarian	Library
Kirsten Culver	Assistant	Health Sciences
Claude Eilers	Associate	Humanities
Gail Gauvreau	Professor	Health Sciences
Peter Graefe	Associate	Social Sciences
Elkafi Hassini	Professor	Business
Suleiman Igdoura	Professor	Science
Kai Huang	Associate	Business
Nicholas Kevlahan	Professor	Science
Gail Krantzberg	Professor	Engineering
Allison Sills	Professor	Science
Marisa Young	Assistant	Social Sciences

**5. TREASURER’S REPORT – L. Parker on behalf of A. Danielova**

a) Preliminary Budget for 2017/2018 and Annual Statement of Cash Receipts and Expenditures as of March 31<sup>st</sup>, 2017.

**MOTION**

**That the preliminary budget for 2017/2018 be adopted.**

**L. Parker/K. Nainar  
Carried Unanimously**

b) Appointment of Auditor for 2017/2018

**MOTION**

**That Les Lucyk Professional Corporation be appointed as the Auditor for the Faculty Association for 2017/2018**

**L. Parker/K. Nainar  
Carried Unanimously**

**6. PRESIDENT’S REPORT – M. Horn**

It has been a very busy year. As you will have read in the meeting package, MUFA has tried to inform, to assist and to provide guidance to members from across the university community. Yet at the same time since my last formal comments in January one issue - the remuneration talks - has dominated our activities. You know that we did reach an agreement with the administration that was ratified handsomely by the membership through electronic balloting, which proved to be an unqualified success. I would like to thank my colleagues on the MUFA Executive, the

members of the Remuneration Committee, and above all my Joint Committee colleague, Laura Parker, for sustained work on the remuneration file. Special mention must go to Rafi Kleiman who was a superlative remuneration chair and whose unflagging efforts and incisiveness did more than any other individual to produce the final settlement. It is difficult to describe quite how much time Rafi devoted to this work during the "collegial attritional bargaining" that characterized the January to March period.

Outside of bargaining, and staying with the theme of interaction with the university administration, the Executive has dealt with a wide array of matters. These range from issues on which agreement was reached amicably, such as the changes to the Record of Activities form, CV, and corresponding SPS, to items where we were unable to reach agreement. The outstanding example in this regard is the difference of opinion between the MUFA Executive and the Provost on teaching stream appointments and faculty renewal. Other matters remain under discussion, such as changes MUFA is seeking to the Yellow Document and Faculty General Grievance Procedure. On this front, I had hoped to be able to say today what the way forward would be. Alas, this is not so, and thus I am left to voice the conviction that in the able hands of Laura Parker as President, next year's Executive will reach agreement along the lines that MUFA desires.

Work continues elsewhere. We, like many others in the university community, took an active part in the formulation of the Sexual Violence Policy and we are now engaged in responding to proposed revisions to the Policy on Discrimination and Harassment: Prevention & Response. To come will be other policy revisions, among them alterations to the Research Integrity Policy and the Copyright policy, as well as responding to proposals (distressingly long in gestation) to deal with the summary teaching opinion question.

MUFA is a volunteer organization. Its health is linked intimately to the willingness of faculty to serve on the Executive, to act as council members, and to participate on various committees that arise from MUFA's engagement. To my colleagues on the Executive, throughout the year I was grateful for your willingness to contribute your time so cheerfully and so energetically. As President I receive teaching relief - but in the main my Executive colleagues do not, which makes their commitment all the more remarkable. Looking ahead, MUFA will continue to need to call upon our faculty colleagues to ensure that we remain an active, consequential constituent in university life capable of articulating and advocating for the interests of our membership. Among the advantages that we have in striving to this end is our staff. MUFA is very fortunate that in Mara Giannotti and Jessica Weyman we have two dedicated, hard-working professionals who provide unwavering support, sage counsel, a network of contacts, and institutional continuity. My heartfelt thanks to them both.

**7. PRESENTATION OF CAUT DEDICATED SERVICE AWARDS – M. Horn**

M. Horn explained that the Canadian Association of University Teachers (CAUT) invites MUFA every year to nominate members who should be recognized for exceptional service to the Faculty Association. On behalf of the MUFA Executive, M. Horn presented certificates to Nancy Carter, Lilian Chan and Michelle MacDonald.

**8. OTHER BUSINESS**

L. Parker expressed on behalf of the Executive, the membership and the staff our deep appreciation to M. Horn for his superb and unwavering leadership over the last year as President and for his generous involvement in the MUFA Executive over many years where he took on many various roles.

**9. PRESENTATION OF MUFA SERVICE AWARD – R. Kleiman on behalf of M. Dion**

R. Kleiman thanked the members of the Selection Committee on behalf of M. Dion, who was not able to attend the AGM. Sheila Sammon, Andrea Thyret-Kidd, Angela Orasch, Laura Banfield, Blake Oliver and Emily Heikoop for their conscientious work on behalf of the Association. He then read the following citation in presenting the award:

**Lori Burrows** is a Professor and Associate Chair of Research in the Department of Biochemistry. In addition to her significant research contributions, Lori has gone beyond expectations in her role as Associate Chair in her Department as well as a delegate to the Canadian Institutes of Health Research (CIHR), where she has served on various review panels and is currently Chair in the new Program Grant competition.

In these roles, Lori has demonstrated a commitment to supporting colleagues and students at McMaster and elsewhere in their research and teaching endeavors. Nominators describe monthly professional development and research lunches that provide an opportunity for colleagues to share information and learn about new research and opportunities. The high level of engagement and regular attendance at the lunches reflects their value to the Department. In addition, nominators point out that, “Lori is well known for her exceptional generosity of time,” and that she uses insights from her service to CIHR and other granting agencies to provide advice and feedback for junior colleagues, including internal reviews of grant applications.

Lori’s service to her profession, particularly with CIHR, was also highlighted by nominators. They highlight not only the extensiveness of her service but also its importance and impact, shaping new programs and providing a connection between researchers and agencies. For example, Lori has shared her insights and knowledge with peers beyond McMaster, using teleconferencing, emails lists, and social media to communicate changes and discuss the funding landscape. More than one nominator mentioned her creation and regular use of an email distribution list to disseminate information about funding for research. This list includes more than 350 researchers,

including colleagues across Canada, which further demonstrates an impact that extends beyond her Department, McMaster, and discipline.

Collectively, these activities contribute to McMaster's research mission and international reputation, making her "an outstanding ambassador for McMaster and a selfless promoter of the McMaster research community." On behalf of the 2017 MUFA Service Award Committee, it is a great honour to present this award to Lori Burrows in recognition of her distinguished record of service to the University.

There being no other business, the meeting was adjourned at 3:25 p.m.

**A reception in honour of our award winner followed the meeting.**